



EXPOSITION & EVENT SERVICES

751 Wyoming Street
 Kansas City, MO 64101
 Phone: 816.221.0525
 Fax: 816.471.1602
 email: kansascity@fernexpo.com

Progressive Insurance 58th Kansas City Boat & Sportshow

January 19 - 22, 2012

Kansas City Convention Center - Bartle Hall, Kansas City, Missouri
 07-07238-12

**Deadline to Return this Form:
 January 02, 2012**

MATERIAL HANDLING & FREIGHT SERVICE

FREIGHT RATE SCHEDULE

Rates below include receipt of your freight; delivery to the booth; storage and return of empty crates; and reloading. Additional charges may apply if your shipment does not arrive/depart during the designated move-in/out times.

A 200 lb. minimum charge per shipment applies.

All shipments received between January 16 - January 18th directly to the event site will be handled at NO CHARGE. All shipments arriving earlier or later to the event site will be charged at the standard material handling rates.

DIRECT TO EVENT SITE

Label each piece of shipment(s) as follows:

(Exhibiting Company Name)

Fern Exposition & Event Services
 c/o KCCC - Bartle Hall
 301 West 13th Street - North Dock
 Kansas City, MO 64105
**5Progressive Insurancxe 58th Annual
 KC Boat & Sportshow** (Booth #)

Shipments cannot arrive before:

Monday, January 16, 2012

INSTRUCTIONS

- 1. The Advance Warehouse will ONLY accept packaged shipments, including crates, boxes and skids. Uncrated or unwrapped pieces should be sent DIRECTLY to the CONVENTION FACILITY to arrive AFTER 8:00AM on the first day of exhibitor installation.*
- 2. Rates are based on per shipment basis. A shipment is considered freight received from one shipping origin on one day. Each separate delivery is considered a separate shipment.*
- 3. Complete terms and conditions are outlined in the Terms & Conditions (TC-01 & TC-02)*

ESTIMATED FREIGHT PAYMENT CALCULATION

	Category	# of pieces	Weight (200 lb Min.)	Rate/lbs.	Estimated Total
Shipment 1	_____	_____	_____ X _____	= \$ _____	
Shipment 2	_____	_____	_____ X _____	= \$ _____	
Shipment 3	_____	_____	_____ X _____	= \$ _____	

Yes, I have completed and included the Payment Authorization Form.
 If you have any questions or concerns about your invoice, please visit the Fern Exhibitor Service Desk at your show/event prior to leaving. No credits or refunds will be issued after close of the show/event on items and/or services ordered and not received.

Sub Total \$ _____

Grand Total \$ _____

All orders are subject to the terms and conditions as outlined on the Payment Terms & Conditions Form (TC-03) in the Exhibitor Services Manual

Exhibiting Company Name: _____ Booth # _____

material handling and freight service

STRAIGHT TIME RATES QUOTED are for Monday through Friday 8:00am - 4:00pm. Freight received on OVERTIME, before 8:00am and after 4:00pm on weekdays and on Saturday, Sunday or a Holiday, an additional 25% per cwt will be charged.

RATES APPLY to each pound subject to the published minimum weight and are based on the actual or estimated INBOUND weight. No allowance will be made for attrition during the convention. Each shipment is considered separately. NO cumulative weights will be allowed on minimums, split shipments, free astrays, etc. Special service rates will not be split for mixed shipments.

SHIPMENTS OR EQUIPMENT REQUIRING SPECIAL HANDLING at the convention facility will be subject to a surcharge as indicated on the freight rate schedule. This classification shall be applied to, but not limited to, van shipments or shipments which are packed in such a manner as to require unloading by hand (i.e. loose display parts, uncrated equipment not delivered on a flat bed truck, etc.). Material will be unloaded from vans, exhibitor's truck or trucks of others at the convention facility, delivered to the exhibitor's booth, picked up at the close of the show, moved to the loading area and reloaded on trucks. It is incumbent on the exhibitor to provide written and accurate weight information on each shipment. Shipments received without receipts or freight bills such as UPS or U.S. Mail will be delivered to the booth without guarantee of piece count or condition. No liability will be assumed for such shipments.

SPECIAL SERVICES AND RATES - Fern Exposition & Event Services will provide steel banding services at \$1.00 per ft plus labor. as well as shrink wrap services equipment at \$50.00 per skid. Forklifts are available for equipment spotting. Please see the Fern Exposition & Event Services Desk. Forklifts and drivers are available for spotting equipment in the booth at prevailing rates for equipment and labor. Mobile equipment will be moved in and out of the exhibit facility for \$150.00 per round trip.

COLLECT SHIPMENTS may be refused or accepted at the option of Fern Exposition & Event Services. In cases where Fern Exposition & Event Services elects to receive such shipments, the responsible exhibitor or shipper will be notified immediately and payment in full for all charges due must be wired to Fern Exposition & Event Services within 24 hours. A twenty-five percent (25%) special service will be added to the freight bill for handling any consignments under these conditions. A \$10.00 MINIMUM fee will apply to this service

HAULING TO OR FROM LOCAL FACILITIES will be charged at prevailing hourly rates. In addition, appropriate weight charges for services rendered in accordance with the freight rate schedule will be applied.

INBOUND AND OUTBOUND TRAFFIC SCHEDULES are the responsibility of Fern Exposition and Event Services. To assure orderly and expeditious handling of exhibit material into and out of the convention hall, it is suggested that exhibitors, including local companies, clear all movement of exhibit material through Fern Exposition & Event Services, who is prepared to handle local pick-ups and deliveries on a co-ordinated schedule. In order to minimize congestion and comply with union requirements, all shipments should be channeled through Fern Exposition & Event Services.

EXHIBITS TO BE STORED will be charged at a rate of \$ 30.00/lb per month, with a minimum monthly rate of \$ 150.00 or fraction thereof. No charge for storage will be made for inbound shipments received 30 days prior to show.

EXHIBIT LOSS OR DISAPPEARANCE - Please refer to Terms and Conditions (TC-01 and TC-02) in this Exhibitor Services Manual.

DISPUTES - Please refer to Terms and Conditions (TC-01 and TC-02) in this Exhibitor Services Manual

INSURANCE - Please refer to Terms and Conditions (TC-01 and TC-02) in this Exhibitor Services Manual.

EXHIBIT MATERIAL

RUSH

EVENT SITE

To: _____

(Exhibiting Company Name)

**Fern Exposition & Event Services
c/o KCCC - Bartle Hall
301 West 13th Street - North Dock
Kansas City, MO 64105**

**Progressive Ins. 58th Kansas City
Boat & Sportshow**

Booth Number: _____

**Must arrive between
January 16 - 18, 2012 ONLY!**



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OUTBOUND BILL OF LADING REQUEST

SHIP TO ADDRESS INFORMATION

Company Name:
Contact Name:
Address:
City: State: Zip Code:
Email: Phone:
Quantity of labels:

BILL TO ADDRESS INFORMATION Same as Ship To address

Company Name:
Contact Name:
Address:
City: State: Zip Code:
Email: Phone:

CARRIER SELECTION

Fern Transportation (House Carrier)
Outside Carrier Name:

If you choose to use carrier other than Fern Transportation, you will need to schedule the pick up.

Freight carriers must be checked in by: 8:30 PM Sunday, January 22, 2012

c/o KCCC - Bartle Hall
301 West 13th Street - North Dock
Kansas City, MO 64105

Every outbound shipment must be properly labeled and requires a Fern Bill of Lading for each destination.

- 1. Exhibitor must complete request for and send back before the deadline date noted above.
2. Fern will create a Bill of Lading and shipping labels that will be printed and delivered to your exhibit or held at the Exhibitor Service Desk.
3. Exhibitor must properly pack each shipment and apply labels.
4. Exhibitor must return the signed Bill of Lading to Exhibitor Service Desk with complete piece count and estimated weight.

Important Notice: Any shipments left on the show floor without paperwork completed and submitted to the Fern Exhibitor Service Desk will be returned to the warehouse at the exhibitor's expense. In the event of a carrier no-show we will send the shipment via the house carrier or return it to the warehouse at an additional charge and hold the shipment until payment is received.

Yes, I have completed and included the Payment Authorization Form.
If you have any questions or concerns about your invoice, please visit the Fern Exhibitor Service Desk at your show/event prior to leaving. No credits or refunds will be issued after close of the show/event on items and/or services ordered and not received.

All orders are subject to the terms and conditions as outlined on the Payment Terms & Conditions Form (TC-03) in the Exhibitor Kit.

Exhibiting Company Name: Booth #

outbound bill of lading

100311-133815



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FERN TRANSPORTATION

Fern Exposition and Event Services offers personalized service with a representative who is an expert in exhibit transportation and is familiar with all details pertaining to each tradeshow. We also provide pre-printed labels and shipping documents for inbound and outbound shipments. For your convenience, our representative will be on show site and available to assist with all your transportation needs.

For a quote, please contact Fern Transportation at:

1.800.580.3735

Inbound Shipments

Company Name: Booth #

Company Address:

City: State: Zip Code:

Contact Name: Phone:

Fax: Email:

Shipment Information

Level of Service: Ground Transportation Air Transportation Overnight 2nd Day 3rd Day

Declared Value: \$ Note: Declared value constitutes an insurance contract. Additional Insurance cost is \$1.00 per \$100.00

Pkg #1 Dimensions: Est. Wt. lbs. Pkg #4 Dimensions: Est. Wt. lbs.

Pkg #2 Dimensions: Est. Wt. lbs. Pkg #5 Dimensions: Est. Wt. lbs.

Pkg #3 Dimensions: Est. Wt. lbs. Pkg #6 Dimensions: Est. Wt. lbs.

Payment Information

Use Credit Card submitted with Payment Authorization Form for Fern Transportation Services

Use following Credit Card information for Fern Transportation Services

Card Type: VISA MC AMEX DISC

Card Number:

Expiration: /

Card Holder Name:

Card Holder Address:

Street or PO Box

City

State

Zip

Card Holder

Signature:

Signature box

By signing this Credit Card Payment Authorization, you and/or your company agree to payment terms & conditions as listed in the show Exhibitor Services Manual and the limits of liability (listed below) outlined by Fern Exposition & Event Services.

Shipments moving via Second Day/Next Day: liability will be limited to \$0.50 per pound. Excessive valuation coverage is available at the exhibitor's expense at the rate of \$1.00 per \$100.00 of value declared. Minimum charge of \$10.00. Cardholder signature acknowledges agreement to these terms. Shipments moving via Ground Transportation: Exhibitor agrees (i) Forwarder's liability to Exhibitor shall be limited to \$25.00 per pound per package and shall not exceed \$100,000 under any circumstances; and (ii) Forwarder shall have no liability for special, incidental, PUNITIVE, or consequential damages arising from any loss, damage, mis-delivery or delay of shipment HOWEVER CAUSED.

Exhibiting Company Name: Booth #

inbound exhibit transportation

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For a quote, please contact Fern Transportation at:

1.800.580.3735

Outbound Shipments

Company Name: Booth #

Company Address:

City: State: Zip Code:

Contact Name: Phone:

Fax: Email:

Shipment Information

Level of Service: Ground Transportation Air Transportation Overnight 2nd Day 3rd Day

Declared Value: \$ Note: Declared value constitutes an insurance contract. Additional Insurance cost is \$1.00 per \$100.00

Pkg #1 Dimensions: Est. Wt. lbs. Pkg #4 Dimensions: Est. Wt. lbs.

Pkg #2 Dimensions: Est. Wt. lbs. Pkg #5 Dimensions: Est. Wt. lbs.

Pkg #3 Dimensions: Est. Wt. lbs. Pkg #6 Dimensions: Est. Wt. lbs.

Payment Information

Use Credit Card submitted with Payment Authorization Form for Fern Transportation Services

Use following Credit Card information for Fern Transportation Services

Card Type: VISA MC AMEX DISC

Card Number:

Expiration: /

Card Holder Name:

Card Holder Address:

Street or PO Box

City

State

Zip

Card Holder

Signature:

Signature box

By signing this Credit Card Payment Authorization, you and/or your company agree to payment terms & conditions as listed in the show Exhibitor Services Manual and the limits of liability (listed below) outlined by Fern Exposition & Event Services.

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Exhibiting Company Name: Booth #

outbound exhibit transportation

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